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15 November 1983

MEMORANDUM FOR: Director of Central Intelligence

THROUGH: Deputy Director of Central Intelligence  
Executive Director  
Deputy Director for Administration

FROM: Robert W. Magee  
Director of Personnel

SUBJECT: Invitation to Address Agency Recruiters

1. Action Requested: That you address the Agency recruiters at their annual Headquarters conference during the week of 12 December 1983.

2. Background: The purpose of the annual conference is to keep our field recruiters updated on Agency recruitment policy, manpower requirements, and administrative and intelligence activities. Such presentation is eagerly anticipated and very much appreciated.

3. We would be honored to have you address our recruiters and have tentatively reserved the period 0930-1030 hours on Wednesday, 14 December, in the DCI Conference Room. If this is not suitable, we would be happy to schedule an alternate time.

Robert W. Magee

Robert W. Magee

- (✓) Will address
- ( ) Will not address

/s/ William J. Casey

Director of Central Intelligence

22 NOV 1983

Date

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